**CITIZENSHIP/IMMIGRATION STATUS REQUIREMENTS**

By law, assistance in subsidized housing is restricted to the following:

* U.S. citizens or nationals; and
* Non-citizens who have eligible immigration status as determined by HUD.

All family members, regardless of age, at admission must declare their citizenship or immigration status. U.S. citizens must sign a declaration of citizenship.

Noncitizens (except those aged 62 and older) must provide a signed declaration of eligible immigration status, a signed verification consent form and submit one of the HUD-approved DHS documents verifying their immigration status or sign a declaration that they do not contend eligible immigration status. Noncitizens aged 62 and older must sign a declaration of eligible immigration status and provide a proof of age document.

Management will utilize the Multifamily Systematic Alien Verification for Entitlements (SAVE) System to verify the validity of documentation provided by non-citizen applicants.

Management will follow all Section 214 regulations in providing applicants with due process if the applicant appeals the SAVE System results.

Please note: Management will not delay a family’s assistance if the family submitted its immigration documentation in a timely manner, but the DHS verification or appeals process has not been completed. If a unit is available, the family has come to the top of the waiting list, and at least one member of the family has been determined to be eligible, Management will offer the family a unit. However, Management will only provide assistance to the family members determined to be eligible and to those family members that submitted their immigration documents on time. If any family members do not provide the required immigration documentation, then the assistance for the family will be prorated.

A mixed family is a family with one or more ineligible family members and one or more eligible family members, and may receive prorated assistance, continued assistance, or a temporary deferral of termination of assistance. Mixed families qualify only for pro-rated assistance in accordance with HUD regulations.

Applicants who hold a non-citizen student visa are ineligible for assistance as are any non- citizen family members living with the student. However, spouses and children who are citizens may receive assistance.

**SOCIAL SECURITY NUMBER (SSN) REQUIREMENTS:** All applicant and tenant household members, including live-in aides, must disclose and provide verification of the complete and accurate SSN assigned to them. Exception:Those individuals who do not contend eligible immigration status or tenants who were aged 62 or older as of January 31, 2010, and whose initial determination of eligibility was begun before January 31, 2010.

If a child under the age of 6 years is added to the applicant household within the 6-month period prior to the household’s date of admission, the applicant may be determined eligible as long as the required social security number is provided within 90 calendar days from the date of admission. Management will grant an additional 90-day extension period if management determines that the failure to comply was due to circumstances that could not be foreseen or out of the control of the applicant.