



# Rental Increase Request Form

Housing Choice Voucher (HCV) Program



## General Tenant and Landlord Information

Unit Address \_\_\_\_\_ Participant Name \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Landlord Name \_\_\_\_\_ Landlord Phone Number \_\_\_\_\_

Landlord Email Address \_\_\_\_\_ (MHA USE) Landlord Vendor # \_\_\_\_\_

Sq. Feet \_\_\_\_\_ Year Built \_\_\_\_\_ # of Bedrooms \_\_\_\_\_ Total # of Units in Building/Complex \_\_\_\_\_

# Baths \_\_\_\_\_ Den/Bonus room

Type of Residence (select one): Single Family Dwelling  Semi-Detached/Row House  Garden/Walk-up  High Rise

## Utilities and Appliances

Item Type	Specify Fuel Type	Appliances provided by O= Owner T= Tenant	Utility Service Paid by O= Owner T= Tenant
Heating	<input type="checkbox"/> Natural Gas <input type="checkbox"/> Bottle Gas <input type="checkbox"/> Oil <input type="checkbox"/> Electric <input type="checkbox"/> Coal or Other	O	
Cooking	<input type="checkbox"/> Natural Gas <input type="checkbox"/> Bottle Gas <input type="checkbox"/> Oil <input type="checkbox"/> Electric <input type="checkbox"/> Coal or Other		
Water Heating	<input type="checkbox"/> Natural Gas <input type="checkbox"/> Bottle Gas <input type="checkbox"/> Oil <input type="checkbox"/> Electric <input type="checkbox"/> Coal or Other	O	
Other Electric	Other Electric = Lights and Appliances	O	
Water		O	
Sewer		O	
Trash Collection			
Air Conditioning	<input type="checkbox"/> Central A/C <input type="checkbox"/> Window Unit A/C	O	
Refrigerator			
Range/Microwave			
Other (specify)			

## Amenities Provided by Property Owner

Washer/Dryer     W/D hookups     Dishwasher     Garbage Disposal     Ceiling Fan     Pool  
 Porch     Balcony     Deck     Lawn Maintenance     Pest Control     Alarm System  
 Off- Street Parking     Garage Parking- # spaces: \_\_\_\_\_     Carport Parking- # spaces \_\_\_\_\_  
 Other \_\_\_\_\_

## Rental Increase Request

Current Contract Rent  New Contract Rent Requested

**Your notice to the tenant advising of the proposed rent increase must accompany this form to MHA.**

## Rent Determination (MHA's Use only)

Pursuant to Section B.6 of the HAP Contract, Marietta Housing Authority has reviewed your rental increase request to determine if the requested rent is reasonable and that it does not exceed other comparable market rate rents. The following details MHA's acceptance decision.

- Approved-** The rental increase request is reasonable with our market rate rents. New rent portions may be impacted by this approval.
- Adjustment Offer-** The rental increase request has been determined not to be reasonable with other market rate rents at this time, but MHA does have market rate rents that support \$\_\_\_\_\_. If this new contract rent is not satisfactory to the landlord, s/he must give proper notice to the tenant that s/he is terminating the tenancy within the parameters to the lease provisions.
- Denied-** The rental increase request has been determined not to be reasonable with other market rate rents at this time. The landlord may reconsider the request and submit again, keeping the 60 day notice requirement in mind. Or, if the current contract rent is not satisfactory, s/he must give proper notice to the tenant that s/he is terminating the tenancy within the parameters of the lease provisions.

MHA Signature \_\_\_\_\_ Date \_\_\_\_\_